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**North East
Derbyshire**
District Council

Contact: Thomas Scott - Governance and
Scrutiny Officer

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Date: Friday, 31 October 2025

To: **Members of the Business Scrutiny Committee**

Please attend a meeting of the Business Scrutiny Committee to be held on **Monday, 10 November 2025 at 3.00 pm in Meeting Rooms 1 & 2.**

Yours sincerely

A handwritten signature in black ink, reading "Sarah Skeneberg".

Assistant Director of Governance and Monitoring Officer

Members of the Committee

| <u>Labour Group</u> | <u>Conservative Group</u> | <u>North East Derbyshire Independents Group</u> |
|--|---|--|
| Councillor Suzy Cornwell – Chair Councillor Clive Fletcher Councillor Christine Gare Councillor Lee Hartshorne Councillor Tony Lacey | Councillor Richard Welton Councillor Michelle Emmens Councillor William Jones | Councillor Pam Windley |

For further information about this meeting please contact: Thomas Scott - Governance and Scrutiny Officer 01246 217045

AGENDA

1 Apologies for Absence

2 Declarations of Interest

Members are requested to declare the existence and nature of any disclosable pecuniary interests and/or other interests, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time.

3 Minutes of Last Meeting (Pages 5 - 9)

To approve as a correct record and the Chair to sign the Minutes of the Business Scrutiny Committee held on 8 September 2025.

4 Performance Management (Pages 10 - 16)

Council Plan Targets Performance Update.

Kath Drury, Information & Improvement Manager/Amar Bashir, Improvement Officer

5 East Midlands Chamber Economic Survey Results

To be presented with the East Midlands Chamber Economic Performance and Prospects survey results.

Scott Knowles DL, Chief Executive, East Midlands Chamber

6 NEDDC "How's Business?" Survey Results

To receive the findings from the recent survey undertaken.

Tris Burdett, Programmes Manager and Interim Economic Development & Regeneration Manager

7 Cabinet Business (Pages 17 - 24)

To inform Committee of recent and forthcoming Cabinet business.

A digest of Cabinet decisions taken since May 2025. This information is published by Cabinet meeting on the Council's website. Cabinet Agendas, Decisions and Minutes can be viewed at: [Cabinet](#)

The Forward Plan of Executive decisions.

[Plans](#)

These plans are updated to include new business.

Joe Hayden, Senior Scrutiny Officer

8 Policy Development

To contribute to major Policies being considered by the Council.

9 Work Programme (Pages 25 – 30)

To consider the Committee's Work Programme, and to also consider and contribute to potential changes in the operating environment which may include legislation, regulation and key projects being undertaken by the Council, for example, that could form potential topic items for the Work Programme in the future.

Joe Hayden, Senior Scrutiny Officer

10 Reflection on the Council Plan

To reflect on what the Committee had done to help the Council achieve the goal of making the District a Great Place for our Community.

11 Additional Urgent Items

To consider any other matter which the Chair of the Committee is of the opinion should be considered as a matter of urgency.

12 Date of Next Meeting

The next meeting of the Business Scrutiny Committee is scheduled to take place on 16 February 2026 at 3.00 pm.



**North East
Derbyshire**
District Council

Access for All statement

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- Email - connectne@ne-derbyshire.gov.uk
- Text - [07800 00 24 25](tel:07800002425)

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Public Document Pack Agenda Item 3

BUSINESS SCRUTINY COMMITTEE

MINUTES OF MEETING HELD ON MONDAY, 8 SEPTEMBER 2025

Present:

Councillor Suzy Cornwell (Chair) (in the Chair)
Councillor Richard Welton (Vice-Chair)

Councillor Lee Hartshorne
Councillor Tony Lacey

Councillor William Jones

Also Present:

| | |
|------------|--|
| D Thompson | Assistant Director of Planning |
| C Mills | Assistant Director of Leisure |
| S Lee | Assistant Director of Regeneration and Programmes |
| K Drury | Information & Improvement Manager |
| S-J Roome | Business Improvement Co-ordinator |
| T Burdett | Programmes Manager and Interim Economic Development & Regeneration Manager |
| J Hayden | Senior Scrutiny Officer |
| T Scott | Governance and Scrutiny Officer |

BSC Apologies for Absence

12/2

5-26 Apologies for absence were received from Councillors M Emmens, C Gare, M Fletcher and P Windley.

BSC Declarations of Interest

13/2

5-26 There were no declarations of interest.

BSC Minutes of Last Meeting

14/2

5-26 Members requested that in the 'East Midlands Chamber Economic Survey Results' item on the minutes, the sentence "Members heard that the presentation put forward majority positive results" be amended to reflect that no commentary was available.

RESOLVED – That the Minutes of the Business Scrutiny Committee held on 28 July 2025 were approved and signed by the Chair with one amendment.

BSC Performance Management

15/2

5-26 The Information & Improvement Manager presented a report setting out progress on the strategies underpinning the Council Plan objective 'A great place to work' for the period ending 30 June 2025.

Members were updated on progress under the following objective sub-categories in Appendix 1 of the report:

- 1) Community with a diverse range of commutable employment that match the skills of residents.
- 2) Community with growing commutable employment opportunities.

The Chair asked when the Council would receive funding from the Shared Prosperity Fund. The Assistant Director of Regeneration and Programmes explained that the funding had been received.

RESOLVED - That progress against the Council Plan “A great place to work” objective was noted.

BSC 16/2 5-26 High Streets - attracting businesses and footfall

The Assistant Director of Regeneration and Programmes and the Programmes Manager gave a presentation with an overview on how we could be making our high streets more attractive to businesses as well as increasing visitors/footfall.

The presentation included specific information on:

- Town Centre Footfall Data
- Vacancy Rate by Location Type
- Types of Shop in Each Area
- Supporting Business Environments
- Attracting Footfall and Visitors

The Committee discussed the issues some businesses were facing when converting heritage buildings, as well as Heritage Officers and Heritage resources at the Council. The Assistant Director of Planning stated that Heritage resource was a priority for the Planning department, and acknowledged that more proactive work was required within this area.

There was also discussion around connectivity and road infrastructure, and that more consideration needs to be given around this topic as there were some major issues. However, Members did note that it was great that the Council were able to offer free parking in our Town Centres.

RESOLVED - That the presentation was noted.

BSC 17/2 5-26 Council Assets - Leisure Centres - how do we attract visitors/footfall

The Assistant Director of Leisure and the Business Improvement Co-ordinator delivered a presentation on how the Council was making Leisure Centres more attractive in an effort to increase visitors and footfall.

Members were also presented with the Leisure Marketing Plan 2025-26, which had been developed by the Leisure, Communications and Design departments to support the Council's Leisure business plan and service plans.

The presentation included specific information on:

- Leisure planning and strategy
- Key Targets
- Performance monitoring
- Facility Improvements
- Decarbonisation
- Participation at each facility
- Benchmarking & Partnerships

The Chair asked if the leisure facilities were profitable. The Assistant Director of Leisure responded that two of the Centres did return a profit, but at this stage he was unable to commit on the position at Clay Cross, although the predicted forecast was looking positive.

Members enquired as to how do we take our footfall and help urban regeneration within the District. The Committee were informed that all the Centres do regular feedback forms and take comments into account. The Centres are also open 15 hours a day so quite often Centre Users will then venture into the Town Centre after visiting a Centre, and vice versa. But the Leisure Centres are regularly changing their offering to meet demands and the changing environment, as well as frequently reviewing facilities to make better use of the buildings.

Members asked whether the car parks at Killamarsh Active would be improved to provide additional spaces. The Assistant Director of Leisure confirmed that parking capacity at Killamarsh had already been expanded, and further parking provision had been added at Eckington and Clay Cross Active to accommodate growing demand at the facilities.

RESOLVED - That the presentation was noted.

BSC Local Plan Update

18/2

5-26

Committee received a presentation updating them on the new Local Plan for North East Derbyshire. The presentation gave an overview of the ongoing work around the creation of a new Local Plan. This included the establishment of an evidence base, the first round of the call for sites process and the consultations that had taken place. The presentation also included the priorities for the next few months and detailed the timeline for further consultation.

Committee also received an overview of the issues pertinent to Business Scrutiny Committee. These included mixed use sites, large sites submitted via the call for sites process (including south of Markham Vale and North of Doe Lea) and the need to investigate small scale employment opportunities, including how to support and regenerate town centres.

Members discussed the issues created in the District because of the traffic and congestion on the A61 caused by the connection to the A617 and the M1. The Assistant Director of Planning explained that a number of residents had raised this during the Local Plan consultation, and Derbyshire County Council as Highway Authority have been consulted on all of the sites that have been submitted through the call for sites process, and will need to endorse the modelling evidence that looks at the highway capacity implications of growth in

the District and forms a key part of the Local Plan evidence base.

RESOLVED - That the presentation was noted.

BSC **Cabinet Business**

19/2

5-26 The Senior Scrutiny Officer presented Members with the Forward Plan of Executive Decisions for the period up to 15 September 2025.

RESOLVED – That the update was noted.

BSC **Policy Development**

20/2

5-26 The Senior Scrutiny Officer informed the Committee that there were no major policies for Members to consider.

RESOLVED – That the update was noted.

BSC **Horizon Scanning**

21/2

5-26 The Senior Scrutiny Officer updated Members on potential significant changes in the Council's operating environment, including changes to national legislation and regulation.

The Senior Scrutiny Officer explained that Local Government Reorganisation (LGR) remained on the radar, as did EMCCA's Growth Plan.

RESOLVED – That the update was noted.

BSC **Work Programme**

22/2

5-26 The Senior Scrutiny Officer presented the draft Work Programme 2025/26 for the Committee to consider.

The Senior Scrutiny Officer informed Members that Scott Knowles (Chief Executive of East Midlands Chamber) would be attending the Committee meeting on 10 November 2025.

Members discussed ensuring Digital Connectivity remains on the Work Programme but there may also be a need to look at Heritage Buildings and the difficulties businesses face when trying to convert buildings.

RESOLVED – That the Work Programme 2025/26 be approved.

BSC **Reflection on the Council Plan**

23/2

5-26 The Chair expressed her views and felt that this had been a positive meeting and a lot of discussion had taken place.

BSC **Additional Urgent Items**

24/2

5-26 None.

BSC **Date of Next Meeting**

25/2

5-26 The next meeting of the Business Scrutiny Committee was scheduled to take place on 10 November at 3.00 pm.

North East Derbyshire Council

Business Scrutiny Committee

**Council Plan Objective – A Great Place to Work –
Update July to September 2025**

10th November 2025

Report of the Information and Improvement Manager

Classification: This report is public

Report By: Kath Drury, Information and Improvement Manager

Contact Officer: As above

PURPOSE / SUMMARY

To report progress on the strategies underpinning the Council Plan objective - “A great place to work” for the period ending 30th September 2025.

RECOMMENDATIONS

1. That progress against the Council Plan “A great place to work” objective be noted.

IMPLICATIONS

Finance and Risk: Yes ☐ No ☒

Details:

On Behalf of the Section 151 Officer

Legal (including Data Protection): Yes ☐ No ☒

Details

On Behalf of the Solicitor to the Council

Staffing: Yes ☐ No ☒

Details:

On behalf of the Head of Paid Service

DECISION INFORMATION

| | |
|--|-------------------------------|
| Decision Information | |
| Is the decision a Key Decision? A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds: NEDDC: Revenue - £125,000 <input type="checkbox"/> Capital - £310,000 <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i> | No |
| Is the decision subject to Call-In? (Only Key Decisions are subject to Call-In) | No |
| District Wards Significantly Affected | None |
| Equality Impact Assessment (EIA) details: | |
| Stage 1 screening undertaken <ul style="list-style-type: none"> Completed EIA stage 1 to be appended if not required to do a stage 2 | N/A - information only report |
| Stage 2 full assessment undertaken <ul style="list-style-type: none"> Completed EIA stage 2 needs to be appended to the report | No, not applicable |
| Consultation: Leader / Deputy Leader <input type="checkbox"/> Cabinet <input type="checkbox"/> SMT <input checked="" type="checkbox"/> Relevant Service Manager <input type="checkbox"/> Members <input type="checkbox"/> Public <input type="checkbox"/> Other <input type="checkbox"/> | Yes Details: |

| |
|---|
| Links to Council Plan priorities; <ul style="list-style-type: none"> A great place that cares for the environment A great place to live well A great place to work A great place to access good public services |
| A great place to work council plan objective: <ul style="list-style-type: none"> A community with a diverse range of commutable employment that match the skills of residents. A community with growing, commutable employment opportunities. |

REPORT DETAILS

1 **Background**

The Council plan 2023-27 has four objectives:

- A great place to work.
- A great place to access good public services.
- A great place to live well.
- A great place that cares for the environment.

Information on the work undertaken this quarter under the work objective is contained at appendix one.

- 1.2 Under the work objective there are two strategies - A community with a diverse range of commutable employment that match the skills of residents and A community with growing, commutable employment opportunities. Underneath those sit tactics - our approaches to positively influence the strategies.

2. **Details of Proposal or Information**

- 2.1 The appendix notes under each strategy and tactic the work that has been undertaken during this period.
- 2.2 Notable progress includes the launch of a Digital Skills project to upskill residents, new apprenticeships with local colleges for Streetscene operatives, and successful funding for Lifeguard and Swimming Teacher training leading to new appointments. Business engagement remained high through regular network meetings, and the Shopfronts Improvement Scheme awarded 15 grants to revitalise local high streets. The Council's placement programme saw two students move into appointed roles, and preparations are underway for the new food waste service, with recruitment of 16 additional staff in progress. Efforts to attract and support new businesses continued, with active promotion of Coney Green Business Centre and new business units at Baileys Square, Clay Cross, helping to create further opportunities for local enterprise and employment.
- 2.3 The report was taken to Senior Management team on 20th October 2025 for consideration and oversight.

3 **Reasons for Recommendation**

- 3.1 This is an information report to keep Members informed of progress against the council plan objective for a great place to work.

4 **Alternative Options and Reasons for Rejection**

- 4.1 Not applicable to this report as providing an overview of progress against the council plan objective for a great place to work.

DOCUMENT INFORMATION

| Appendix No | Title |
|---|---|
| 1 | A summary of progress for the Council Plan objective – A great place to work – for the period ending September 2025 |
| Background Papers (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet you must provide copies of the background papers) | |
| | |



North East
Derbyshire
District Council

Council Plan 2023 - 2027

A summary of progress for **A great place to work**
for the period July to September 2025 (Q2)





A great place to work

This quarter, the following progress has been made on *a community with growing, commutable employment opportunities*

Support existing businesses (including the Council) to maintain and grow workforce

- Quarterly Business Networks meetings continue to support local engagement. The Clay Cross Business Network met on 24 July 2025, with 29 attendees representing 25 businesses. The Manufacturing Cluster Network followed on 10 September 2025, attended by 12 individuals from 8 businesses. Dronfield Network meetings, externally facilitated, were held on 17 July and 18 September 2025, attracting 10 and 6 businesses respectively. The Tourism Network convened on 17 September 2025, with 16 attendees participating.

- **The UK Shared Prosperity Fund (UKSPF) funded element of Derbyshire Accelerator Programme has commenced as the Council received funding in July 2025.** Businesses receiving non-financial support: (annual target 60) 15 this quarter (59 in total this year). Enterprises adopting new to the business technologies or processes (target 20) 5 this quarter (5 total this year).



- District wide UKSPF funded Shopfronts Scheme commenced in July 2025. £210k allocated for the scheme. 15 grants have been awarded in this quarter, totalling £180k, this includes an award of £100k to upgrade 10 units at Southgate in Eckington.

- **Planning is underway for the launch of the food waste service in April 2026. To support delivery, recruitment is in progress for 16 additional staff to meet operational resource requirements.**

- Two Council work placement students have successfully transitioned into appointed roles, reflecting the value and impact of our placement programme.
- Advertising current leisure vacancies through digital screens across the centres to increase awareness.
- Planning permission has been granted for the expansion of the coach and bus repair facility in Killamarsh (Ref: 25/00264/FL). This development supports local employment and sustainable transport infrastructure.

Progress against our objective:



This quarter, the following progress has been made on ***a community with growing, commutable employment opportunities***

Attract and support new businesses to the area which bring new jobs

- Coney Green Business Centre, Clay Cross is being actively promoted as a flexible and professional venue for businesses seeking workspace solutions.

- As part of the Clay Cross Town Deal, awareness is being raised around the upcoming availability of new business units at Baileys Square. These units will offer exciting opportunities for businesses to establish and grow within the Clay Cross community. Three units are in the process of being leased and a number of new units are under offer.

A great place to work



This quarter, the following progress has been made on ***a community with a diverse range of commutable employment that match the skills of residents***

Work with partners to match and develop local skills with local business employment need

- Digital Skills project has commenced with UK Shared Prosperity funding received in July. The proposed target is to deliver digital training to 40 people from new businesses. The training offer includes AI, digital marketing and cybersecurity.
- Funding has been successfully secured to support Lifeguard and Swimming Teacher training, with participants appointed to casual posts at the Council upon completion.



- Apprenticeships developed with local colleges for Streetscene operatives, i.e. mechanic, arborist.

CABINET DECISIONS 2025/26

| Date | Title | Portfolio Holder | Status | Decision | Reasons for Decision |
|--------------|--|--|------------|---|---|
| 11 Sept 2025 | <p>Simpler Recycling</p> <p><i>Relevant to Environment Scrutiny</i></p> | Councillor S Pickering, Portfolio Holder for Environment & Place | Key & Open | <p>(1) That the statutory changes to waste collection including Simpler Recycling, Extended Producer Responsibility (EPR) and Deposit Return Scheme (DRS) be noted.</p> <p>(2) That the recommended option for Simpler Recycling, as outlined in the report, be approved. This included:</p> <ul style="list-style-type: none"> a) production of a TEEP (Technical, Economic, Environmental and Practical) Assessment. b) noting the Head of Paid Service's recommendation to seek approval from full Council to recruit and establish 19 FTE for food waste service operation. c) providing first roll of compostable caddy liners to residents to encourage behaviour change | The recommendation provides a robust option to meet the statutory changes to waste collection introduced by the Government. |

| Date | Title | Portfolio Holder | Status | Decision | Reasons for Decision |
|------|--|--|----------------|--|--|
| | Continuation of Management Agreement – Housing Services <i>Relevant to Business Scrutiny</i> | Councillor N Barker, Leader of the Council and Portfolio Holder for Strategic Leadership & Finance | Non Key & Open | (1) That a five year extension of the management agreement (in accordance with clause 2 of the Management Agreement) to RHL for the provision of housing services, effective from 1 April 2026, be agreed. (2) That the appointment of Managing Director, as required by Clause 19.1 of the Management Agreement, be ratified | Continuity of service provision for a major front line service such as Housing was hugely important. Rykneld Homes Limited had demonstrated high levels of service provision across all areas. |
| | Equality Plan & Duty Review 2025 <i>Relevant to Communities/Services Scrutiny</i> | Councillor J Barry, Portfolio Holder for Growth & Assets | Non Key & Open | That progress against the objectives set within the Equality Plan 2023-2027 and ongoing compliance with the Equality Duty be noted. | This was an information report to keep Cabinet informed of progress against the objectives set in the Equality Plan 2023-2027 and to demonstrate continuing compliance with the Equality Duty. |
| | Council Plan 2023-2027 Performance Report – April to June 2025 <i>Relevant to All Scrutiny</i> | Councillor N Barker, Leader of the Council and Portfolio Holder for Strategic Leadership & Finance | Non Key & Open | That progress against the Council Plan 2023-2027 objected be noted. | This was an information report to keep Cabinet informed of progress against the Council Plan objectives. |

| Date | Title | Portfolio Holder | Status | Decision | Reasons for Decision |
|-------------|---|--|----------------|--|---|
| 23 Oct 2025 | Digital Strategy <i>Relevant to Services Scrutiny</i> | Councillor N Barker, Leader of the Council and Portfolio Holder for Strategic Leadership and Finance | Non Key & Open | That Cabinet approved the Council's Digital Strategy 2025-2030 which sets out a five year roadmap for digital transformation, aligned with the Council Plan. The strategy aims to improve service delivery, increase efficiency, promote digital inclusion and enhance resident engagement through innovation, data driven decision making and collaborative leadership. | <p>The strategy provides a comprehensive, forward-looking framework for digital transformation.</p> <p>It supports the Council's priorities and addresses challenges such as digital exclusion, service complexity, and resource constraints.</p> <p>Endorsing the strategy enables coordinated delivery and accountability across services.</p> |
| | Supported Housing Lease Agreements <i>Relevant to Communities Scrutiny</i> | Councillor N Barker, Leader of the Council and Portfolio Holder for Strategic Leadership and Finance | Non Key & Open | <p>(1) Cabinet noted and agreed to the intended use of the properties highlighted in this report.</p> <p>(2) Cabinet agreed for the properties to be leased under a full repairing and insuring arrangement, and at a peppercorn rent / lease charge.</p> | <p>To increase the amount of good quality supported housing in the district, exclusively to fulfil the needs of the Councils Housing Options service.</p> <p>To fulfil the Councils housing strategy objectives in delivering supported housing and increasing the quality of housing in the district</p> <p>To re purpose valuable Council social assets for the benefit of residents.</p> <p>To further the Councils commitment to reduce the use of hotels for people at risk of or experiencing homelessness.</p> |

| Date | Title | Portfolio Holder | Status | Decision | Reasons for Decision |
|------|---|--|----------------|---|---|
| | <p>Planning Policy Annual Monitoring Reports for Publication</p> <p><i>Relevant to Services Scrutiny</i></p> | Report of Councillor S Pickering, Portfolio Holder for Environment and Place | Non Key & Open | Cabinet noted the contents of the Annual Monitoring Reports for the 2024-2025 monitoring period and approve their publication on the Council's website. | This report sets out the key findings of the 2024-2025 Authority Monitoring Report, Brownfield Land Register Update and Infrastructure Funding Statement. This enables the Council to understand the effectiveness of its policies and trends over time. Publication of these documents on the Council's website will fulfil the Council's statutory duties to prepare and publish the required annual monitoring datasets. |

| Date | Title | Portfolio Holder | Status | Decision | Reasons for Decision |
|------|--|--|------------------|---|--|
| | Derby and Derbyshire Strategic Leadership Board - Revised Terms of Reference and Hosting Relevant to Services Scrutiny | Report of Councillor N Barker, Leader of the Council and Portfolio Holder for Strategic Leadership and Finance | Non Key & Exempt | <p>(1) approved of the revised terms of reference set out in Appendix 1.</p> <p>(2) agreed that South Derbyshire District Council (SDDC) acts as Host Authority in place of Derbyshire County Council (DCC).</p> <p>(3) approved of the annual payment to SDDC of £34,500 per annum for the purposes of hosting and providing hosting support. The sum to be paid from the Retained Business Rates (held by Derbyshire County Council as the Accountable Body) and to be uplifted by 5% per annum.</p> <p>(4) approved of the payment of £2,000 to SDDC from the Retained Business Rates (held by Derbyshire County Council as the Accountable Body) for the purpose of obtaining advice and assistance in relation to the transfer of hosting of the Board and the revised terms of reference.</p> | <p>The D2 SLB in part at least, is a merger of two (now dissolved) successful Joint Committees, the workstreams and roles of which is to support effective and efficient decision making across a range of themes in Derbyshire. In addition to this, the D2 SLB is now the recognised mechanism to make nominations to the EMCCA Board.</p> <p>The D2 SLB is not a legal entity and therefore to establish and operate the Joint Committee, a host organisation is required. The host authority will be responsible for the administration of meetings of the Joint Committee and hold funding on behalf of the Joint Committee. The host authority's Statutory Officers will act as the Statutory Officers for the Joint Committee.</p> <p>Following the recent decision of DCC to withdraw funding and withdraw from being the host authority of the D2 SLB, it has been necessary to reflect, establish the impact of the current situation, consider the implications of this decision, and to consider a potential alternative proposal.</p> |



North East Derbyshire
District Council

Forward Plan of Executive Decisions for the period 15 October 2025 – 15 November 2025

This Forward Plan sets out all of the decisions that are expected to be taken over the next four months by either: (i) The Cabinet, or (ii) an officer on an Executive function of the Council.

Some of the decisions listed in this plan are 'Key Decisions'. A Key Decision is one that is likely to:

- (a) Result in the Council spending or receiving income of over £125,000 revenue or £310,000 capital, or
- (b) Have a significant impact on two or more wards in the Council's area.

At least 28 calendar days' notice must be given before they are due to be taken by the Cabinet or an officer under delegated powers.

The Cabinet can make urgent decisions which do not appear in the Forward Plan. A notice will be published at the District Council Offices and on the Council's website explaining the reasons for the urgent decisions. Please note that the decision dates are indicative and are subject to change.

The Forward Plan also lists those 'Exempt' Decisions which are going to be taken over the next four months. Exempt Decisions are those decisions which have to be taken in private. This is because they involve confidential or exempt information which cannot be shared with the public.

The contact details for the officers or senior employees responsible for producing the reports and reports for these decisions are included in the plan. Please contact them if you would like more information. If you have any queries about why something is a Key Decision or is going to be taken in private then please contact the Governance Team on 01246 217391 or email: amy.bryan@ne-derbyshire.gov.uk.

Published under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Sarah Sternberg
Assistant Director of Governance & Monitoring Officer

Published on: 15 October 2025

Cabinet members and their responsibilities

| Member | Portfolio of responsibilities |
|------------------------|---|
| Councillor N Barker | Leader and Portfolio Holder for Strategic Leadership & Finance |
| Councillor P R Kerry | Deputy Leader and Portfolio Holder for Strategic Leadership & Finance |
| Councillor J Barry | Portfolio Holder for Growth & Assets |
| Councillor J Birkin | Portfolio Holder for Council Services |
| Councillor K Gillott | Portfolio Holder for Local Government Reorganisation |
| Councillor S Pickering | Portfolio Holder for Environment & Place |
| Councillor K Rouse | Portfolio Holder for Health & Leisure |

| DECISION TO BE TAKEN | DECISION-MAKER | DATE OF DECISION | KEY DECISION | EXEMPT DECISION (INCLUDING GROUNDS FOR EXEMPTION) | RESPONSIBLE PORTFOLIO HOLDER | RESPONSIBLE OFFICER |
|---|---|--------------------------|--------------|---|---|---|
| Award of Contract - Revenues Cloud Based Software <i>Relevant to Services Scrutiny</i> | Director of Finance and Resources (Section 151 Officer) | Not before 24th Oct 2025 | Key | Fully exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information) | Portfolio Holder for Council Services | Director of Finance and Resources (Section 151 Officer) |
| Local Government Reorganisation Submission <i>Relevant to Services Scrutiny</i> | Cabinet | 6 Nov 2025 | Key | Open | Leader of the Council & Portfolio Holder for Strategic Leadership and Finance | Managing Director |
| New Homes Opportunity (RHL) <i>Relevant to Communities Scrutiny</i> | Cabinet | 27 Nov 2025 | Key | Open | Leader of the Council & Portfolio Holder for Strategic Leadership and Finance | Director of Finance and Resources (Section 151 Officer) |

SCRUTINY WORK PROGRAMME 2025/26
CHAIR: CLLR SUZY CORNWELL
VICE CHAIR: CLLR RICHARD WELTON

| AGENDA ITEM | BRIEF DESCRIPTION | LEAD OFFICER/ORGANISATION |
|---|--|---|
| Meeting Date: 28 July 2025 | | |
| East Midlands Chamber Economic Survey Results | To be presented with the East Midlands Chamber Economic Performance and Prospects survey results | Scott Knowles DL — Chief Executive, East Midlands Chamber — ACCEPTED **SENT APOLS DUE TO PERSONAL APPOINTMENT |
| | Outcomes: <i>To gain an understanding of views of businesses across the EM Region. ACTION:</i> <i>Invite to a future meeting (Nov)</i> | |
| Cabinet Business | Cabinet Decisions and Forward Plan | Joe Hayden, Senior Scrutiny Officer |
| | Outcomes: <i>Learned about the Cabinet Decisions made to date and upcoming reports going forward to Cabinet</i> | |
| Policy Development | To contribute to major Policies being considered by the Council | Lead Officer |
| | Outcomes: <i>To have contributed on new/revised policies and strategies</i> | |
| Horizon Scanning | To consider and contribute to potential changes in the operating environment which may include legislation, regulation and key projects being undertaken by the Council, for example | Lead Officer |
| | Outcomes: <i>To have considered and contributed to potential changes in the operating environment that may arise</i> | |
| Work Programme | To consider the Committees' work programme | Joe Hayden, Senior Scrutiny Officer |
| | Outcomes: <i>Agreed a Work Programme going forward for the year</i> | |

| Meeting Date: 8 September 2025 | | |
|--|---|---|
| High Streets—attracting businesses and footfall | An overview on how we are making our high streets more attractive to businesses as well as increasing visitors/footfall | Steve Lee, Assistant Director of Regeneration & Programmes / Tris Burdett, Programmes Manager and Interim Economic Development & Regeneration Manager— ACCEPTED |
| | Outcomes: <i>Gained insight into what is being done to attract businesses/visitors to our high streets</i> | |
| Council Assets—Leisure Centres—how do we attract visitors/footfall | An overview on how we are making our Leisure Centres more attractive and increasing visitors/footfall | Chris Mills, Assistant Director of Leisure / Sarah-Jane Roome, Business Improvement Coordinator— ACCEPTED |
| | Outcomes: <i>Gained insight into what is being done to attract businesses/visitors to our high streets and leisure centres. ACTION: Recirculate leisure branding information previously circulated</i> | |
| Local Plan Update | Update on the Local Plan | David Thompson, Assistant Director of Planning— ACCEPTED |
| | Outcomes: <i>Heard about the work done so far on the Local Plan and any changes/issues that have arisen</i> | |
| Performance Management | Council Plan Targets Performance Update—Quarter 1 | Kath Drury—Information and Improvement Manager / Amar Bashir—Improvement Officer |
| | Outcomes: <i>Gained insight into the quarterly targets to date, and how areas are performing</i> | |
| Cabinet Business | Cabinet Decisions and Forward Plan | Joe Hayden, Senior Scrutiny Officer |
| | Outcomes: <i>Informed of Cabinet Decisions made to date and what topics are due to be presented in the</i> | |

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| Policy Development | To contribute to major Policies being considered by the Council | Lead Officer |
| | Outcomes: <i>Contributed on new/revised policies and strategies</i> | |
| Horizon Scanning | To consider and contribute to potential changes in the operating environment which may include legislation, regulation and key projects being undertaken by the Council, for example | Lead Officer |
| | Outcomes: <i>Considered and contributed to potential changes in the operating environment that may arise</i> | |
| Work Programme | To consider the Committees' work programme | Joe Hayden, Senior Scrutiny Officer |
| | Outcomes: <i>Agreed the Work Programme for the year</i> | |
| Meeting Date: 10 November 2025 | | |
| East Midlands Chamber Economic Survey Results | To be presented with the East Midlands Chamber Economic Performance and Prospects survey results | Scott Knowles DL – Chief Executive, East Midlands Chamber – ACCEPTED |
| | Outcomes: <i>To gain an understanding of views of businesses across the EM Region</i> | |
| “How’s Business?” Survey Results | To receive the findings from the recent survey undertaken | Tris Burdett, Programmes Manager and Interim Economic Development & Regeneration Manager – ACCEPTED |
| | Outcomes: <i>Gain an insight into the survey responses and understand any issues/concerns raised by local businesses</i> | |
| Performance Management | Council Plan Targets Performance Update – Quarter 2 | Kath Drury – Information and Improvement Manager / Amar Bashir – Improvement Officer |
| | Outcomes: <i>To gain insight into the quarterly targets to date, and see how areas are performing</i> | |

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| Cabinet Business | Cabinet Decisions and Forward Plan | Joe Hayden, Senior Scrutiny Officer |
| | Outcomes: <i>To identify Cabinet Decisions made to date and see what topics are due to be presented in the future, and determine if any require further follow-up by Scrutiny</i> | |
| Policy Development | To contribute to major Policies being considered by the Council | Lead Officer |
| | Outcomes: <i>To have contributed on new/revised policies and strategies</i> | |
| Horizon Scanning | To consider and contribute to potential changes in the operating environment which may include legislation, regulation and key projects being undertaken by the Council, for example | Lead Officer |
| | Outcomes: <i>To have considered and contributed to potential changes in the operating environment that may arise</i> | |
| Work Programme | To consider the Committees' work programme | Joe Hayden, Senior Scrutiny Officer |
| | Outcomes: <i>To agree a Work Programme for the year</i> | |
| Meeting Date: 16 February 2026 | | |
| Digital Connectivity | To receive an update from Digital Derbyshire on connectivity across Derbyshire | Ian Stoddart, Digital Connectivity Manager, DCC – AGREED/INVITE SENT |
| | Outcomes: <i>To understand the works that have been done to identify areas of high and low Connectivity</i> | |
| Performance Management | Council Plan Targets Performance Update – Quarter 3 | Kath Drury – Information and Improvement Manager / Amar Bashir – Improvement Officer |
| | Outcomes: <i>To gain insight into the quarterly targets to date, and see how areas are performing</i> | |
| Cabinet Business | Cabinet Decisions and Forward Plan | Joe Hayden, Senior Scrutiny Officer |

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| | Outcomes: <i>To identify Cabinet Decisions made to date and see what topics are due to be presented in the future, and determine if any require further follow-up by Scrutiny</i> | |
| Policy Development | To contribute to major Policies being considered by the Council | Lead Officer |
| | Outcomes: <i>To have contributed on new/revised policies and strategies</i> | |
| Horizon Scanning | To consider and contribute to potential changes in the operating environment which may include legislation, regulation and key projects being undertaken by the Council, for example | Lead Officer |
| | Outcomes: <i>To have considered and contributed to potential changes in the operating environment that may arise</i> | |
| Work Programme | To consider the Committees’ work programme | Joe Hayden, Senior Scrutiny Officer |
| | Outcomes: <i>To agree a Work Programme for the year</i> | |
| Meeting Date: 11 May 2026 | | |
| Performance Management | Council Plan Targets Performance Update – Quarter 4 | Kath Drury – Information and Improvement Manager / Amar Bashir – Improvement Officer |
| | Outcomes: <i>To gain insight into the quarterly targets to date, and see how areas are performing</i> | |
| Cabinet Business | Cabinet Decisions and Forward Plan | Joe Hayden, Senior Scrutiny Officer |
| | Outcomes: <i>To identify Cabinet Decisions made to date and see what topics are due to be presented in the future, and determine if any require further follow-up by Scrutiny</i> | |
| Policy Development | To contribute to major Policies being considered by the Council | Lead Officer |
| | Outcomes: <i>To have contributed on new/revised policies and strategies</i> | |

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| Horizon Scanning | To consider and contribute to potential changes in the operating environment which may include legislation, regulation and key projects being undertaken by the Council, for example | Lead Officer |
| | Outcomes: <i>To have considered and contributed to potential changes in the operating environment that may arise</i> | |
| Work Programme | To consider the Committees' work programme | Joe Hayden, Senior Scrutiny Officer |
| | Outcomes: <i>To agree a Work Programme for the year</i> | |

NOTES

- Local Transport Consultation – EMCCA (keep track of when it goes out)
- EMCCA – to discuss growth, with particular reference to NED (Damien Dacey / Jamie Jordan) – 2026?
- UKSPF Update (following additional funding) – Poss May 2026
- Tourism
- Provision of business space
- Town Centre Support (advice, public realm, tourism)

HORIZON SCANNING (topics to be aware of going forward including legislation, regulation and key projects)

- Local Government Reorganisation
- Local Plan
- EMCCA Growth Plan